

I. Introduction

The U.S. Embassy in Praia, Cape Verde requires professional services for the manufacture and installation of new windows and a solar hot water heater at an Embassy building.

II. General Requirements

The building is a two story masonry building with a reinforced concrete structure. There are 33 windows, 8 doors and 2 skylights of varying sizes. The windows must be replaced with water-proof, double-paned windows built to U.S. standards. In addition, a commercially available solar hot water heater shall be installed.

The work shall be executed in a diligent manner in accordance with a negotiated firm fixed price and performance period. The work must be complete within 60 days of contract award.

III. Contract Administration

No work shall be done beyond this Scope of Work. Any work done beyond this Scope of Work shall be at the risk of the contractor and will be done at no cost to the Embassy.

IV. Responsibility of the Contractor

- Manufacture or procure windows with screens and appropriate latching mechanisms
- Remove (or replace where necessary) grillwork, windows, frames and other associated hardware
- Install the windows
- Procure a commercially available solar hot water heater
- Install the hot water heater
- Be responsible for quality, technical accuracy and coordination of all work
- Provide at least a one-year warranty for all work and materials
- Be responsible to maintain safety on site according to Embassy standards
- Dispose of old windows and any waste material
- Patch and paint around all windows, paint to match existing colors
- Repair/replacement of any items or property damaged during construction

V. Criteria

Work shall be done to U.S. or Cape Verdean standards, whichever is more stringent. All documentation for this project will become the ownership of the Embassy at the completion of this project

VI. Schedule

Bidder tour of property – on or about August 10, 2011

Bids submitted – on or about August 15, 2011

Contract awarded – on or about August 19, 2011

Manufacture/procure windows & solar hot water heater/security clearance for workers – August 22, 2011 – September 16, 2011

Install windows & solar hot water heater – September 16, 2011 – October 1, 2011

VII. Security Clearances

This is a non-classified project engaging local design professionals and construction workers. The work to be performed under this contract requires that, upon request, the Contractor, its employees and sub-contractors submit corporate, financial and personnel information for review by the Embassy. All information will be kept private.

VIII. Payment

The Contractor will be paid in full upon completion of the project. No payments of any kind are authorized before the project is 100% complete. The budget for this project is not to exceed 3,900,000 CVE.

Submit proposals and/or questions to [sousaad2@state.gov](mailto:sousaad2@state.gov)